



**LASSEN COUNTY**  
**CHILDREN AND FAMILIES COMMISSION**  
**MEETING MINUTES**

January 8, 2004, 1:30 p.m.  
1345 Barry Creek Plaza, Suite B  
Susanville, California

**Commissioners Present:** Jim Chapman, Doug McCoy, Mae Sherman, Barbara Malone, Betsy Elam, Janice Irvin, Sheral Thorlaksson, Patsy Jimenez, Brenda Poteete

**Commissioners Absent:** Alternate Member Brian Dahle, Kathy Colvin, Alternate Member, Shannon Gerig, Alternate Member

**Visitors:** Jim Jackson, Kevin Mannell, Lisa Holmstrom, Stu Ratner, Jason Foley, James Moore, Rusty Tracy, Virginia Haynes, Robert Nelson

**Commission Staff:** Laura Roberts, Dennis Wilkes

1. **Welcome and Introductions:** Chairperson, Doug McCoy called the meeting to order at 1:35 p.m. The Chairperson welcomed everyone, and all introduced themselves.
  2. **Public Comment:** There was no public comment.
  3. **Approval of Agenda:** Commissioner Chapman moved to approve the agenda. Commissioner Jimenez seconded the motion. There was no discussion. The motion passed.
  4. **Consent Calendar:** The consent calendar was presented. Commissioner Malone and Irvin moved and seconded respectively to approve the consent calendar. The motion passed. Items approved on the consent calendar are:
    - 4a. SUBJECT: Approval of Minutes LCCFC Meeting of December 4, 2003
    - 4b. SUBJECT: Approval of Fiscal Report
    - 4c. SUBJECT: Approve correction of contract for administration of CARES project from \$17,000 to \$18,500 for FY 03-04, and from \$17,000 TO \$18,000 for FY 04-05.
    - 4d. SUBJECT: Approve distribution of funds to CARES Contractor in the amount of \$18,000 for administrative costs, \$9,560 for Training and Supports for Participants, and \$5,500 for Outreach to Participants
  5. **Reports: Mini Grant for Pluggie and Educational Puppets:** Stu Ratner of the Susanville Fire Department presented information about the fire prevention and safety messages that are being included in the presentations they are delivering. He thanked the Commission for the mini grant awarded them and explained the details of the program. The children and families are receiving the tools very well. He showed the photos of the fire prevention trailer. The fire department staff presented Pluggie the remote controlled fire hydrant, and the educational puppets.
- FRC Development:** Lisa Holmstrom reported that the Big Valley FRC grand opening is tomorrow from 2-6 pm. Lisa invited everyone to attend. She introduced Regina Haynes, the new director of the Fort Sage FRC. Regina reported they had 23 people at their advisory committee meeting. She is working on several resources such as Cal Job, to provide services at the center. She added they have a rapidly growing list of volunteers. There is a lot of energy in the new Fort Sage FRC and there are many things happening. Regina has only been on board for 6 days. There is also an AmeriCorps worker assigned to the Center.

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**Home Visiting:** The program is working well and all AmeriCorps positions are filled. The growing great kids certification training is next week for the new home visitors:

**CARES Project:** The CARES project is up and running. There are approximately 15 participants so far. It is anticipated there will be between 60 and 80 participants during the next two years.

**Oral Health Project:** The first surgery day was held in December. There were 3 children scheduled that day. Dr. Saad came up from Chico. The equipment required for use in surgery has been purchased by the AB75 funds. Surgery will take place on January 8 and 23 and it is anticipated that 2 or 3 children will be served each time. There is currently a waiting list. Wynette Helsel was hired by Northeastern as the project coordinator. She also assists Dr. Saad on the surgery days.

**Behavioral Health Initiative:** The initiative is developing and should be complete within the next month. The next planning meetings are on January 9 and 23.

6. **Learning Opportunity:** Our learning opportunity was included in the presentation by the Susanville Fire Department.

12. **Adjourn:** The next meeting will be on February 5, 2004. The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Laura J. Roberts  
Executive Director